

**Forming Stage  
Agreements  
Team Worksheet**

**Purpose/Mission--**

**What are the major responsibilities and/or tasks of our team?**

**Code of Conduct/Terms of Agreement--**

**If we are to work together cooperatively and collaboratively as a team, what ‘rules’ can we agree upon as those “We Will Live By?”**

**Roles--**

**If we are to fulfill our purposes, what roles should team members play?**

**Roles**

**Responsibility**

**How often should the role assignments change?**

**Self-evaluation--**

**How and at what points should we assess the effectiveness of our team and set improvement goals?**

